

## Spring Mills Board of Directors Notes –March 21, 2017

Present: Jeremy Shen, Ed Flake and Heather Field.

Absent: Stephen Casimir and Robert Ayrer

Meeting was called to order, without quorum, at 7:09 P.M. by Vice President Jeremy Shen.

Jeremy welcomed residents who wished to attend and/or speak at the meeting.

Jeff Mills wanted to discuss having speed bumps placed at the stop signs at the intersection of Amherst and Yale since residents are not stopping for the stop signs alone. He inquired on the process of having the speed bumps and a timeframe to expect if the proposed speed bumps are approved. Ed Flake responded letting him know the proposed speed bumps will be on the agenda to discuss in the upcoming month and that the board will be voting on it. He also explained the process of voting and the steps to get it completed.

Larry Baker introduced his sister in law, Michelle, who came to ask questions about the neighborhood as she is looking for a home for her mother. Ed, Heather, and Jeremy all spoke highly of the development and felt her mother would be very happy here in the development.

Wayne Fentress, of Cotswold Lane, wanted to follow up on the drainage ditch on his street. Heather explained that it was to be repaired in the spring prior to mowing. Heather stated that she will need to follow up with Panhandle Builders to find out what their intentions are.

The President from Hammonds Mill HOA came to observe the meeting to see how the Spring Mills HOA Board manages their meetings.

Minutes from the February meeting and Annual meeting will be reviewed in the next meeting.

### FINANCIAL REPORT:

Heather Field provided bank balances and financial reports. Heather confirmed that Bob closed down the payroll account at CNB and rolled it into the operating account with Clagett.

### COMMITTEE REPORTS:

**Administrative:** Bob Ayrer was unable to attend.

**Architectural Control Committee:** No applications to report.

**Communication Reports:** Jeremy Shen reported that the new website is up and running. Stephen and Jeremy are working on making some minor changes to make it more user friendly. Ed offered some suggestions for improvements.

**Community Development:** No news to report.

**Compliance:** Heather Field's latest inspection had nothing out of the ordinary. Violations have picked up toward the end of the month with trash, trashcans, and parking violations.

Heather requested for the board to discuss the 2 car limitation and decide rather or not to enforce it or amend the regulation.

**Grounds:** Heather Field stated that the grass seed is still a pending issue as well as the new trees to be planted.

**Neighborhood Watch:** No news to report.

**Pool & Community Park:** Ed Flake reported that the pool managers have gotten guard credentials in place. Heather has been working with the pool managers to get information for payroll for the upcoming pool season.

Ed advised that he will be discussing some upcoming purchases in the next meeting, such as benches, trashcans, and cigarette dispensers.

**Roads:** Jeremy Shen reported that there were only 2 complaints regarding the snow removal.

Heather reported that an issue came up on Radcliff regarding water pooling. She will get a bid from Robert Butts to repair the issue.

Heather got a bid from Jeter Paving for each speed bump. She will get back to Jeter to see if the cost per speed bump will decrease if the number increases from 3 speed bumps to 6.

### **Action/Discussion Items:**

**2017 Election:** Jeremy Shen stated that the meeting offered no volunteers for board positions. With Stephen Casimir's term ending, he has submitted a resume. Jeremy also reported that Stephen has cleaned up the Board of Director's term schedule.

**Benches for Tennis Court and/or Nature Trail:** Options and pricing for benches will be discussed in the April meeting.

**2017/18 Budget/Assessment Billing/Pool Mailing:** Heather Field would like to get confirmation on the assessment mailings very soon in order to have mailings distributed in a timely fashion prior to the due date.

### **Old Business / Open Items**

**Grass seed near Radcliff home:** To be done in spring where trees were removed. POC- Jeremy/Heather; ECD April 2017.

**Common areas neglected by Landscaper:** Common area behind Debbie Scott's house being maintained by residents. Review area and add to landscaping map for inclusion on contract renewal. POC- Bob; ECD April 2017

**Violation/Fine Policy:** e.g. grass parking, basketball hoops, etc.... POC- Bob; ECD April 2017

**HOA Insurance Policy review:** Review current insurance policy to insure we have correct and adequate coverage. POC- Stephen; ECD April 2017

**Speed Bumps:** Additional speed bumps on Dartmouth, Morningside, and possibly TJ Jackson and Amherst/Yale. POC- Heather, ECD April 2017

**New Trees:** Planting 1 at pool, 3-4 at tennis courts. POC- Heather; ECD May 2017

**Next Meeting**

The next meeting is currently scheduled for Tuesday, April 11<sup>th</sup>.

**Motion Summary**

No quorum, no motions.

Meeting adjourned at 8:24 P.M.

Respectfully submitted,

Ashley Arch, Recording Secretary

Stephen Casimir, President, Spring Mills Board of Directors

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