

## **Spring Mills Board of Directors Minutes –February 20, 2018**

Present: Stephen Casimir, Jeremy Shen, Robert Ayrer, Ed Flake, Tammy Catlett, Jessica Wood and Heather Field.

Absent: None

Meeting was called to order at 7:00 P.M. by President Stephen Casimir.

Stephen welcomed homeowners, Matt Keller and Judy Flake, who wished to attend the meeting.

Minutes from the January meeting were accepted as submitted.

### **PRESIDENT'S REMARKS:**

Stephen welcomed everyone. He reminded the board of the upcoming annual meeting for next Tuesday, February 27<sup>th</sup>.

### **FINANCIAL REPORT:**

Heather Field provided financial reports and bank balances.

Heather clarified questions the board members had on the financial reports. Bob discussed actions taken on homeowners in collections.

### **COMMITTEE REPORTS:**

**Administrative:** Bob Ayrer moved to amend the credit policy to 30 days. Ed Flake seconded. Motion carried unanimously.

Bob brought it to the members' attention that it would be beneficial to have the playground equipment inspected as well as the pool area to provide due diligence. Heather will check into getting the community park inspected.

**Architectural Control Committee:** Heather Field approved two roof replacements and a fence installation.

**Communication Reports:** Jeremy Shen has received multiple complaints, such as drivers speeding, large items being left out for garbage that didn't get taken, a tree down, renters harassing neighbors, and parking spots being taken. Issues that can be handled by the board have been handled but some of the complaints are unable to be managed by the board. Residents are advised to call law enforcement or tow trucks in this instance.

**Community Development:** No news to report.

**Compliance:** Heather Field has had more parking violations than usual.

Stephen mentioned putting an article in the newsletter for algae buildup on homes.

**Grounds:** Once Heather is able to identify ownership of some problem trees she will contact Nova Pennington to take care common area trees.

**Pool & Community Park:** Ed Flake had a meeting with Erin and Tammy to discuss the opening of the pool season. Tasks are being planned to tackle before this year's opening.

**Roads:** No news to report.

**Neighborhood Watch:** No news to report.

### **Action/Discussion Items:**

**Annual Meeting Preparation:** Stephen went over the agenda for next week's annual meeting.

**Finalize Parking Policy for pool & tennis court lots:** Postponed to March meeting.

### **Old/New Business**

**Signage for new streets:** Adding street signage as new streets are completed. POC- Heather; ECD as street(s) are completed

**New Benches Installed:** 2 at tennis courts and 1 on the walking trail. POC- Ed Flake; ECD Mar 2018

**Bids for path/asphalt overlay:** POC – Heather, ECD Mar 2018

**Finalize Parking Policy for pool & tennis court lots:** POC- Ed Flake; ECD Mar 2018

### **Next Meeting**

After the annual meeting to be held Tuesday, February 27<sup>th</sup>, the next meeting is currently scheduled for Tuesday, March 20<sup>th</sup>.

### **Upcoming Newsletter**

The article deadline for the May 10<sup>th</sup> newsletter will be April 23<sup>rd</sup>.

Topics for this newsletter include:

- President's message
- Manager's message (Jessica Wood)
- New Construction status
- Pool Opening information
- Dog clean up
- Yard sale date – June 16<sup>th</sup>

- Fine Policy
- Owned parking spaces on Morningside
- Algae buildup

**Motion Summary**

Bob Ayrer moved to amend the credit policy to 30 days. Ed Flake seconded. Motion carried unanimously.

Bob Ayrer moved to adjourn, Jeremy Shen seconded. Motion carried unanimously.

Meeting adjourned at 8:03 P.M.

Respectfully submitted,

Ashley Arch, Recording Secretary

Stephen Casimir, President, Spring Mills Board of Directors

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